

## **LETTER TO SHAREHOLDERS**

## Important Notice from the Company on COVID-19 (Coronavirus Disease 2019)

The Annual General Meeting ("AGM") is an important event in the Company's corporate calendar. Normally we would encourage Shareholders to attend the AGM as it is an opportunity for Directors and Management of the Company to meet and engage with Shareholders directly.

This year, however, we are faced with an abnormal situation because of the serious COVID-19 outbreak. As the COVID-19 situation continues to evolve, the Company is closely monitoring the situation, and considering any precautionary measures which may be required or recommended by government agencies to minimise the risk of spread of COVID-19. These include conducting **temperature checks**, requiring the **signing of travel/health declaration forms**, **not permitting any person exhibiting fever or flu-like symptoms to attend the AGM**, and any person with overseas travel history within 14 days preceding the AGM **may not be permitted to attend the AGM** as listed by the Ministry of Health ("**MOH**"). We will implement social distancing measures on site as appropriate and will strictly comply with MOH requirement on size of gathering and meeting.

While the AGM will proceed in compliance with regulatory requirements, we need to stress that it is not essential for you to attend the AGM in person and highly encourage shareholders to send in your votes by appointing the Chairman as your proxy. The instrument of appointing a proxy can be sent by post to the Company's registered office address or email to agm2020@bumitama-agri.com, not less than seventy-two (72) hours before the time appointed for the AGM. The proxy form is attached to the Notice of AGM.

If you have any questions in relation to any item of the Agenda of the Notice of AGM, you may send them at least five (5) working days in advance before the AGM via email to our Investor Relations at *glenn.ho@bumitama-agri.com*. You may also refer to our Annual Report and Financial Results published in the Investor Relations section of the corporate website address: "http://ir.bumitama-agri.com/financial-information/annual-reports" for information.

In light of stricter measures implemented by MOH on 26 March 2020, and legislative amendments which will be addressed in Parliament in April 2020 in relation to the conduct of meetings (which include allowing listed companies the flexibility to hold meetings solely by virtual means), we will update shareholders of the procedures for participation through the Company's website after the legislative amendments to facilitate the holding of meetings have been passed. The Company will endeavour to address the questions received by our Investor Relations during the AGM proceedings.

We recognise that these are unsettling times for all concerned. Your safety and well-being have always been our priority. In view of the evolving COVID-19 situation, the Company seeks your cooperation.

Please note that no refreshment will be served at the AGM.

We thank you for your understanding.

Yours sincerely,

Chiang Wai Ming Company Secretary